

# Greene County, Missouri Circuit Clerk's Office

## REQUEST FOR CD AUDIO RECORDING

### Associate Cases only

**\*Required fields\***

*Please note not all cases will have an audio recording as this varies due to different case and hearing types.*

\*Name or Business \_\_\_\_\_

\*Telephone Number (\_\_\_\_) \_\_\_\_\_

\*Address \_\_\_\_\_

### **Please select Case Type**

**Criminal/Traffic**

**Civil**

**Domestic/Family Court**

\*Case Number(s): \_\_\_\_\_

\*Petitioner(s): \_\_\_\_\_

\*Respondent(s) or Defendant: \_\_\_\_\_

\*Date and Time of Hearing/Trial \_\_\_\_\_

\*Division/Judge: \_\_\_\_\_

**Cost \$30.00. Note: Payment must be received before request can be processed.**

### **Payment Method**

**Cash**

**Money Order/Cashier's Check or Business Check (No personal checks accepted)**

**Credit or Debit Card\*\*A third party convenience fee does apply to all credit/debit card payments\***

### **Delivery Option**

**Picked up at Circuit Clerk's office by \_\_\_\_\_**

**ID may be required**

**Mail CD + \$1.00**

**Address for mailing \_\_\_\_\_**

### **CD requests may be submitted in person, by mail, fax or email**

**Address:** Greene County Circuit Clerk's Office, 1010 N. Boonville Ave, Springfield, MO 65802

**Email:** [gre.copyrequest@courts.mo.gov](mailto:gre.copyrequest@courts.mo.gov). (For Civil & Domestic cases please include both the Petitioner and Respondent names.

**\*\*\*All Missouri Attorneys must E-file their requests to each case via secure Case.net\*\*\***

For more information on CD Audio Recording please call:

- Criminal Cases- Julie Allen (417) 829-6564
- Civil Cases – Kerri Jerome (417) 829-6573
- Domestic/Family Court Cases – Diana Slaughter (417) 829-6548